

Continuing Education Info Session

Topic: Back to Basics - Managing Your Employee Relations

Speaker: Dawn Ulrich, Human Resources Manager - WDDC

Outline: A brief overview of Employment Standards and various tools (e.g. employee handbook, job descriptions, policies and procedures) to help you excel at managing the employment relationship.

7:30am	Registration, continental breakfast available
8:00am	Session Starts
9:30am	Break (15 min)
11:45am	Lunch (45 min)
2:30pm	Session Ends

Open To: Veterinarians and Office Managers (WDDC Members Only)

Date: Wednesday September 6, 2017

Location: Best Western Plus Winnipeg Airport Hotel (Greenwood A room)

Address: 1715 Wellington Avenue, Winnipeg

Please Register by August 28, 2017

Fax this form to (780) 702-5345 / (780) 413-2530 or toll free 1-800-329-9332

Clinic Name	WDDC Member #	Phone Number
Name of Attendees (Maximum 3 people per clinic)		Title (i.e. DVM, AHT, Office Mgr)
_____	_____	_____
_____	_____	_____
_____	_____	_____

For more information please contact Dawn Ulrich at (780) 702-5312 or toll free at 1-877-329-9332 ext. 1106

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Open To: Veterinarians and Office Managers (WDDC Members Only)

Date: Thursday September 14, 2017

Location: RAMADA PLAZA Calgary Airport Hotel & Conference Centre

Address: 3515 26 St NE, Calgary, AB

Please Register by September 1, 2017

Fax this form to (780) 702-5345 / (780) 413-2530 or toll free 1-800-329-9332

Clinic Name	WDDC Member #	Phone Number
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Open To: Veterinarians and Office Managers (WDDC Members Only)

Date: Friday September 15, 2017

Location: WDDC Facility

Address: 17611-109A Avenue, Edmonton

Please Register by September 8, 2017

Fax this form to (780) 702-5345 / (780) 413-2530 or toll free 1-800-329-9332

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Open To: Veterinarians and Office Managers (WDDC Members Only)

Date: Tuesday September 19, 2017

Location: Evraz Place Queensbury Center Meeting Room 3

Address: 1700 Elphinstone Street, Regina

Please Register by September 4, 2017

Fax this form to (780) 702-5345 / (780) 413-2530 or toll free 1-800-329-9332

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Open To: Veterinarians and Office Managers (WDDC Members Only)

Date: Monday September 18, 2017

Location: Saskatoon Inn & Conference Centre

Address: 2002 Airport Drive, Saskatoon, SK

Please Register by September 4, 2017

Fax this form to (780) 702-5345 / (780) 413-2530 or toll free 1-800-329-9332

Clinic Name	WDDC Member #	Phone Number
Name of Attendees (Maximum 3 people per clinic)		Title (i.e. DVM, AHT, Office Mgr)
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